

Manurewa East School

Annual Report for the year ended 31 December 2021

Ministry Number:	1352
Principal:	Mary Takatainga
School Address:	10 Scotts Rd, Manurewa
School Postal Address:	10 Scotts Rd, Manurewa, Auckland 2102
School Phone:	09-2669487
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Service Provider:	Edtech Financial Services Ltd

MANUREWA EAST SCHOOL

Members of the Board

For the year ended 31 December 2021

Name	Position	How position on Board gained	Occupation	Term expired/expires
Susan Miller	Presiding Member	Re-elected	Pastor	Sep-22
Mary Takatainga	Principal	Appointed	Principal	
Carla Taylor	Parent Trustee	Re-elected	Aged care health worker	Sep-22
Stacey Dixon	Parent Trustee	Re-elected	Administration Manager	Sep-22
Stephen Miller	Parent Trustee	Co-opted	Pastor	Sep-22
Despina Martin	Staff Trustee	Elected	Teacher/Assistant Principal	Sep-22
Vilashni Chand	Parent Trustee	Co-opted	Teacher ECE	Jul-24

Manurewa East School Annual Report

For the year ended 31 December 2021

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Manurewa East School
Statement of Responsibility
For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Susan Miller

Full Name of Presiding Member



Signature of Presiding Member

08/08/2022

Date:

Mary Takatainga

Full Name of Principal



Signature of Principal

08/08/2022

Date:

Manurewa East School
Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
Revenue				
Government Grants	2	3,534,770	3,376,902	3,701,632
Locally Raised Funds	3	157,763	117,500	174,463
Interest Income		3,912	6,000	9,981
		<hr/>	<hr/>	<hr/>
		3,696,445	3,500,402	3,886,076
Expenses				
Locally Raised Funds	3	28,591	79,250	74,487
Learning Resources	4	2,177,306	2,008,130	2,167,683
Administration	5	375,917	250,820	251,254
Finance		2,913	1,500	4,436
Property	6	805,954	1,016,317	1,044,910
Depreciation	11	98,992	130,000	114,371
		<hr/>	<hr/>	<hr/>
		3,489,673	3,486,017	3,657,141
Net Surplus / (Deficit) for the year		206,772	14,385	228,935
Total Comprehensive Revenue and Expense for the Year		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		206,772	14,385	228,935

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Manurewa East School
Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	2021	2021	2020
Notes	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Balance at 1 January	1,091,805	877,254	862,870
Total comprehensive revenue and expense for the year	206,772	14,385	228,935
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	59,705	-	-
Equity at 31 December	1,358,282	891,639	1,091,805
Retained Earnings	1,358,282	891,639	1,091,805
Reserves	-	-	-
Equity at 31 December	1,358,282	891,639	1,091,805

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Manurewa East School
Statement of Financial Position

As at 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
Current Assets				
Cash and Cash Equivalents	7	1,294,492	583,038	732,713
Accounts Receivable	8	418,902	390,500	389,443
GST Receivable		17,048	15,000	17,431
Prepayments		2,035	4,000	4,635
Inventories	9	33,798	18,000	23,085
Investments	10	377,212	350,000	373,278
		<u>2,143,487</u>	<u>1,360,538</u>	<u>1,540,585</u>
Current Liabilities				
Accounts Payable	12	475,523	360,000	417,208
Provision for Cyclical Maintenance	13	-	21,000	21,619
Finance Lease Liability	14	16,335	25,000	29,291
Funds Held for Capital Works Projects	15	106,949	33,000	10,671
Funds for Resource Teachers of Learning & Behaviour Services	16	544,888	519,899	446,899
		<u>1,143,695</u>	<u>958,899</u>	<u>925,688</u>
Working Capital Surplus/(Deficit)		999,792	401,639	614,897
Non-current Assets				
Property, Plant and Equipment	11	472,902	555,000	548,210
		<u>472,902</u>	<u>555,000</u>	<u>548,210</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	88,316	60,000	60,659
Finance Lease Liability	14	26,095	5,000	10,643
		<u>114,411</u>	<u>65,000</u>	<u>71,302</u>
Net Assets		<u>1,358,283</u>	<u>891,639</u>	<u>1,091,805</u>
Equity		<u>1,358,282</u>	<u>891,639</u>	<u>1,091,805</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Manurewa East School Statement of Cash Flows

For the year ended 31 December 2021

	2021	2021 Budget	2020
Note	Actual	(Unaudited)	Actual
	\$	\$	\$
Cash flows from Operating Activities			
Government Grants	1,316,811	890,503	1,212,664
Locally Raised Funds	149,068	117,500	123,966
Goods and Services Tax (net)	383	2,431	14,195
Funds Administered on Behalf of Third Parties	97,989	73,000	-
Payments to Employees	(672,665)	(469,897)	(573,358)
Payments to Suppliers	(568,071)	(382,392)	(341,517)
Interest Paid	(2,913)	(1,500)	(4,436)
Interest Received	5,023	6,611	8,870
Cyclical Maintenance	-	-	(6,863)
Net cash from/(to) Operating Activities	<u>325,625</u>	<u>236,256</u>	<u>433,521</u>
Cash flows from Investing Activities			
Proceeds from Sale of Property Plant & Equipment	-	(2,980)	(45,020)
Purchase of Property Plant & Equipment	(4,075)	(129,268)	(10,028)
Purchase of Investments	(3,934)	-	-
Proceeds from Sale of Investments	-	23,278	-
Net cash from/(to) Investing Activities	<u>(8,009)</u>	<u>(108,970)</u>	<u>(55,048)</u>
Cash flows from Financing Activities			
Furniture and Equipment Grant	59,705	-	-
Finance Lease Payments	(2,045)	(14,476)	(41,068)
Funds Administered on Behalf of Third Parties	186,503	(47,934)	92,730
Funds Held for Capital Works	-	-	(40,715)
Net cash from/(to) Financing Activities	<u>244,163</u>	<u>(62,410)</u>	<u>10,947</u>
Net increase/(decrease) in cash and cash equivalents	<u><u>561,779</u></u>	<u><u>64,876</u></u>	<u><u>389,420</u></u>
Cash and cash equivalents at the beginning of the year	7 732,713	518,162	343,293
Cash and cash equivalents at the end of the year	7 <u><u>1,294,492</u></u>	<u><u>583,038</u></u>	<u><u>732,713</u></u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Manurewa East School

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

Reporting Entity

Manurewa East School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision of cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short term receivables are written off when there is no reasonable expectation of recovery.

Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Board owned buildings	10-75 years
Furniture and equipment	10-15 years
Information and communication technology	4-5 years
Motor vehicles	10 years
Leased assets held under a Finance Lease	Term of lease
Library resources	12.5% Diminishing value

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable and finance lease liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

Services Received In-Kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

2 Government Grants

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Operational Grants	988,565	804,269	901,984
Teachers' Salaries Grants	1,654,447	1,700,069	1,748,990
Use of Land and Buildings Grants	582,420	797,564	841,614
Other MoE Grants	309,338	75,000	209,044
Other Government Grants	-	-	-
	<u>3,534,770</u>	<u>3,376,902</u>	<u>3,701,632</u>

The School has opted in to the donations scheme for this year. Total amount received was \$47,700. (2020 : \$51,300 was received)

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited) \$	\$
Revenue			
Donations & Bequests	15,238	20,000	29,910
Curriculum related Activities - purchase of goods & services	-	20,500	1,739
Trading	40,609	35,000	35,558
Fundraising & Community Grants	-	2,000	107,256
Other Revenue	101,916	40,000	-
	<u>157,763</u>	<u>117,500</u>	<u>174,463</u>
Expenses			
Extra Curricular Activities Costs	1,120	22,000	13,039
Trading	26,816	42,000	56,444
Fundraising and Community Grant Costs	-	5,000	5,004
Other Locally Raised Funds Expenditure	655	10,250	-
	<u>28,591</u>	<u>79,250</u>	<u>74,487</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>129,172</u>	<u>38,250</u>	<u>99,976</u>

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

4 Learning Resources

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Curricular	11,398	-	33,272
Information and Communication Technology	-	5,000	1,513
Library Resources	-	2,500	668
Employee Benefits - Salaries	2,148,596	1,979,130	2,121,788
Staff Development	17,312	21,500	10,442
	<u>2,177,306</u>	<u>2,008,130</u>	<u>2,167,683</u>

5 Administration

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Audit Fee	5,880	5,120	5,250
Board Fees	3,260	5,500	2,230
Board Expenses	64,556	21,000	22,590
Board - Legal	2,609	1,000	-
Communication	-	5,500	6,628
Consumables	23,804	25,000	22,802
Other	136,899	21,500	19,306
Employee Benefits - Salaries	113,716	140,200	146,057
Insurance	7,603	7,000	7,391
Service Providers, Contractors and Consultancy	17,590	19,000	19,000
	<u>375,917</u>	<u>250,820</u>	<u>251,254</u>

6 Property

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Caretaking and Cleaning Consumables	60,523	75,000	61,927
Cyclical Maintenance Expense	6,038	10,000	257
Grounds	5,310	5,000	4,780
Heat, Light and Water	32,378	26,625	34,017
Repairs and Maintenance	44,947	42,128	34,807
Use of Land and Buildings	582,420	797,564	841,614
Security	11,543	13,000	13,004
Employee Benefits - Salaries	62,795	47,000	54,504
	<u>805,954</u>	<u>1,016,317</u>	<u>1,044,910</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

7 Cash and Cash Equivalents

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Bank Accounts	1,194,492	483,038	632,713
Short-term Bank Deposits	100,000	100,000	100,000
Cash and cash equivalents for Statement of Cash Flows	<u>1,294,492</u>	<u>583,038</u>	<u>732,713</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$1,294,492 Cash and Cash Equivalents, \$220,305 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school buildings. The funds are required to be spent in 2022 on Crown owned school buildings.

Of the \$1,294,492 Cash and Cash Equivalents, \$544,886 is held by the School on behalf of the RTL cluster. See note 16 for details of how the funding received for the cluster has been spent in the year.

8 Accounts Receivable

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Receivables	8,695	-	-
Receivables from the Ministry of Education	-	90,000	30,971
Interest Receivable	-	500	1,111
Teacher Salaries Grant Receivable	410,207	300,000	357,361
	<u>418,902</u>	<u>390,500</u>	<u>389,443</u>
Receivables from Exchange Transactions	8,695	500	1,111
Receivables from Non-Exchange Transactions	410,207	390,000	388,332
	<u>418,902</u>	<u>390,500</u>	<u>389,443</u>

9 Inventories

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Stationery	16,114	3,000	3,230
School Uniforms	17,684	15,000	19,855
	<u>33,798</u>	<u>18,000</u>	<u>23,085</u>

10 Investments

The School's investment activities are classified as follows:

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	377,212	350,000	373,278
Total Investments	<u>377,212</u>	<u>350,000</u>	<u>373,278</u>

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

11 Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2021						
Buildings	308,438	-	(3,632)	-	(8,346)	296,460
Furniture and Equipment	98,897	17,579	(29,510)	-	(20,843)	66,123
Information and Communication Technology	87,304	4,075	-	-	(30,244)	61,135
Motor Vehicles	8,077	-	-	-	(2,106)	5,971
Leased Assets	37,514	35,172	-	-	(36,455)	36,231
Library Resources	7,980	-	-	-	(998)	6,982
Balance at 31 December 2021	548,210	56,826	(33,142)	-	(98,992)	472,902

	2021	2021	2021	2020	2020	2020
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Buildings	413,661	(117,201)	296,460	417,292	(108,854)	308,438
Furniture and Equipment	610,610	(544,487)	66,123	640,120	(541,223)	98,897
Information and Communication Technology	417,977	(356,842)	61,135	413,902	(326,598)	87,304
Motor Vehicles	21,057	(15,086)	5,971	21,057	(12,980)	8,077
Leased Assets	175,000	(138,769)	36,231	170,458	(132,944)	37,514
Library Resources	48,841	(41,859)	6,982	48,841	(40,861)	7,980
Balance at 31 December	1,687,146	(1,214,244)	472,902	1,711,670	(1,163,460)	548,210

The net carrying value of equipment held under a finance lease is \$36,231 (2020: \$37,514).

The net carrying value of motor vehicles held under a finance lease is \$5,971 (2020: \$8,077).

12 Accounts Payable

	2021	2021	2020
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	18,036	25,000	19,378
Accruals	30,649	20,000	21,833
Employee Entitlements - Salaries	412,381	300,000	357,361
Employee Entitlements - Leave Accrual	14,457	15,000	18,636
	475,523	360,000	417,208
Payables for Exchange Transactions	475,523	360,000	417,208
	475,523	360,000	417,208

The carrying value of payables approximates their fair value.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

13 Provision for Cyclical Maintenance

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	82,278	82,278	87,308
Increase/(decrease) to the Provision During the Year	6,038	10,000	13,103
Use of the Provision During the Year	-	(11,278)	(18,133)
Provision at the End of the Year	<u>88,316</u>	<u>81,000</u>	<u>82,278</u>
Cyclical Maintenance - Current	-	21,000	21,619
Cyclical Maintenance - Term	88,316	60,000	60,659
	<u>88,316</u>	<u>81,000</u>	<u>82,278</u>

14 Finance Lease Liability

The school has entered into a number of finance lease agreements for Laptops(TELA) and other electronic equipment
Minimum lease payments payable (includes interest portion):

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	16,335	18,000	29,291
Later than One Year and no Later than Five Years	26,095	12,000	10,642
Later than Five Years	-	-	-
	<u>42,430</u>	<u>30,000</u>	<u>39,933</u>
Represented by			
Finance lease liability - Current	16,335	25,000	29,291
Finance lease liability - Term	26,095	5,000	10,643
	<u>42,430</u>	<u>30,000</u>	<u>39,934</u>

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

15 Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	2021	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
Building Replacement (86350)	<i>In progress</i>	17,330	-	-	-	17,330
Security Upgrade (86380)	<i>In progress</i>	19,246	3,874	13,021	-	10,099
Girls Bathroom Remedial work (86301)	<i>In progress</i>	-	20,208	20,185	-	23
SIP Sports Canopy (86302)	<i>In progress</i>	-	193,853	1,000	-	192,853
New Kitchen (86381)	<i>In progress</i>	-	-	116,178	-	(116,178)
Office Upgrade (86250)	<i>completed</i>	717	-	-	717	-
Drainage Project (86375)	<i>completed</i>	44,358	-	-	44,358	-
Spouting D4 (86280)	<i>completed</i>	(31,542)	34,364	-	-	2,822
Drinking Fountains (86275)	<i>completed</i>	(26,688)	26,688	-	-	-
Wall Fencing (86390)	<i>completed</i>	(12,750)	12,750	-	-	-
Totals		10,671	278,987	150,384	45,075	106,949

Represented by:

Funds Held on Behalf of the Ministry of Education	223,127
Funds Due from the Ministry of Education	(116,178)
	106,949

	2020	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$	\$	\$
Building Replacement	<i>in progress</i>	17,330	-	-	-	17,330
Office Upgrade (86250)	<i>in progress</i>	(15,735)	19,452	(3,000)	-	717
Drainage Project (86375)	<i>in progress</i>	-	44,358	-	-	44,358
Security Upgrade	<i>in progress</i>	62,542	-	(43,296)	-	19,246
Spouting D4 (86280)	<i>completed</i>	-	-	(31,542)	-	(31,542)
Drinking Fountains (86275)	<i>completed</i>	-	-	(26,688)	-	(26,688)
Wall Fencing (86390)	<i>completed</i>	(12,750)	-	-	-	(12,750)
Totals		51,387	63,810	(104,526)	-	10,671

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

16 Funds for Resource Teachers of Learning & Behaviour Services

Manurewa East School is the lead school funded by the Ministry of Education to provide the services of Resource Teachers of Learning and Behaviour to its cluster of schools.

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Funds held at beginning of the year	446,899	446,899	354,168
<i>Revenue</i>			
Teachers' Salary Grant	3,203,140	2,700,000	2,722,945
Administration Grant	112,474	100,000	104,724
Learning Support Funding	201,704	190,000	199,707
Travel Grant	107,843	105,000	107,011
Other Revenue	4,651	-	(3,295)
	<u>3,629,812</u>	<u>3,095,000</u>	<u>3,131,092</u>
Total funds available	<u>4,076,711</u>	<u>3,541,899</u>	<u>3,485,260</u>
<i>Expenses</i>			
Employee Benefit - Salaries	3,203,140	2,700,000	2,722,945
Administration	112,354	125,000	122,046
Learning Support	128,838	90,000	88,346
Travel	37,407	52,000	51,270
Other Expenses	50,084	55,000	53,754
	<u>3,531,823</u>	<u>3,022,000</u>	<u>3,038,361</u>
Funds Held at Year End	<u>544,888</u>	<u>519,899</u>	<u>446,899</u>

Manurewa High School, James Cook High School, South Auckland Middle School, Everglade School, Alfriston School, Clayton Park School, Clendon Park School, Conifer Grove School, Finlayson Park School, Greenmeadows Intermediate, Hillpark School, Homai School, Leabank School, Manurewa Intermediate, Manurewa Central School, Manurewa South School, Manurewa West School, Roscommon School, Rowandale School, St Anne's Catholic School (Manurewa), Takanini School, Waimahia Intermediate School, Weymouth School, Wiri Central School, Te Kura Akonga O Manurewa, Te Wharekura o Manurewa, TKKM o Manurewa, Te Matauranga, Alfriston College, Randwick Park School, The Gardens School, Reremoana Primary School

17 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

18 Remuneration

Key management personnel compensation

Key management personnel of the School include all Board Members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	3,260	2,230
Full-time equivalent members	0.05	0.05
<i>Leadership Team</i>		
Remuneration	402,384	465,989
Full-time equivalent members	3.00	4.00
Total key management personnel remuneration	405,644	468,219
Total full-time equivalent personnel	3.05	4.05

There are 6 members of the Board excluding the Principal. The Board had held 9 full meetings of the Board in the year. The Board also has Finance 1 and Property 1 that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170-180	160-170
Benefits and Other Emoluments	5-10	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
110-120	1	1
100-110	4	-
	5	1

The disclosure for 'Other Employees' does not include remuneration of the Principal.

19 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021 Actual	2020 Actual
Total	\$42,800	-
Number of People	1	-

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

20 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2021.

(Contingent liabilities and assets as at 31 December 2020: nil)

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

21 Commitments

(a) Capital Commitments

The Board considers there to be no contractual commitments at the above date other than those disclosed in the preceding financial statements and detailed below.

As at 31 December 2021 the Board has entered into no contract agreements for capital works.

(Capital commitments as at 31 December 2020: nil)

(b) Operating Commitments

As at 31 December 2021 the Board has not entered into new contracts.

22 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2021	2021	2020
	Actual	Budget	dsfafs
	\$	(Unaudited)	\$
		\$	
Financial assets measured at amortised cost			
Cash and Cash Equivalents	1,294,492	583,038	732,713
Receivables	418,902	390,500	389,443
Investments - Term Deposits	377,212	350,000	373,278
Total Financial assets measured at amortised cost	<u>2,090,606</u>	<u>1,323,538</u>	<u>1,495,434</u>
Financial liabilities measured at amortised cost			
Payables	475,523	360,000	417,208
Finance Leases	42,430	30,000	39,934
Total Financial Liabilities Measured at Amortised Cost	<u>517,953</u>	<u>390,000</u>	<u>457,142</u>

23 Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

24 Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Manurewa East School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2021

25 COVID 19 Pandemic on going implications

Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and then 2. Towards the end of August 2021, the entire country moved to alert level 4. Auckland then remained in alert level 3 for a prolonged period of time.

Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed. The ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways and negatively affected the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

Increased remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

Independent Auditor's Report

To the Readers of Manurewa East School's Financial Statements

For the Year Ended 31 December 2021

The Auditor-General is the auditor of Manurewa East School (the School). The Auditor-General has appointed me, Darren Wright, using the staff and resources of William Buck Audit (NZ) Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2021; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime.

Our audit was completed on 10 August 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Failure to meet statutory reporting deadline

Without modifying our opinion, we draw attention to the fact that the Board did not comply with section 135(1) of the Education and Training Act 2020, which requires the Board to provide its unaudited financial statements to the Auditor-General by 31 March 2022.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

ACCOUNTANTS & ADVISORS

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William Buck Audit (NZ) Limited

Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report. We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.

- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit. Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the information included in the annual report being the Kiwisport Report, the Members of the Board of Trustees and the Analyses of Variance, but does not include the financial statements, and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Darren Wright
William Buck Audit (NZ) Limited
On behalf of the Auditor-General
Auckland, New Zealand